

# **Dublin Jerome Swim Boosters**

## **By-Laws**

### Article I – Name of Organization

The name of the organization will be “Dublin Jerome Swim Boosters, LLC”, a not-for-profit organization.

### Article II – Purpose

The Dublin Jerome Swim Boosters have the purpose of supporting the competitive athletic opportunity through a positive culture and the non-coaching activities of the team. To ensure that our coaches have the full focus on team attributes, the Boosters will provide encouragement, resources and fundraising activities.

### Article III – Membership

Membership is made up of swimmers’ parents or legal guardians and coaches, as well as any person who supports the purpose and initiatives of the Dublin Jerome Swim Boosters.

### Article IV – Officers

The elected officers will be President, Vice-President/President-Elect, Treasurer and Secretary. Along with the Immediate Past President, they will serve as the Executive Committee.

### Article V – Election of Officers

The election of officers will be held at the Annual Awards Banquet and the officers will take office at that time. Prior to this meeting, the members will have at least ten (10) days’ notice of the slate of officers. Officers will be elected by the simple majority of the membership present.

In the event of a vacancy after the election, the President, with Executive Committee approval, will appoint a replacement.

### Article VI – Duties of the Officers

**President:** The President will preside at all meetings of the general membership and the Executive Committee, coordinate all projects and activities in the best interest of the Boosters, and appoint committee chairpersons. The President will work with the Head Coach and serve as a liaison between the Jerome High School Athletic Department and the Boosters. The President will be responsible for following all Athletic Department procedures and policies.

**Vice-President:** The Vice-President/President-Elect will preside at any general membership meeting in the absence of the President and assume any additional responsibilities as designated by the President.

**Treasurer:** The Treasurer will be the custodian of the funds of the Boosters and will receive and disburse them as directed by the Boosters. The Treasurer will report at all membership meetings and submit an annual report to the Jerome High School Athletic Department.

**Secretary:** The Secretary will keep complete records of all proceedings of general membership and Executive Committee meetings. The Secretary will prepare and update a team roster to be distributed to the team and Boosters.

## Article VII – Committees

The President will appoint a Chairperson for each committee, who in turn selects committee members. Additional committees will be formed as needed.

**Banquet Committee:** It will be the responsibility of this committee to plan and prepare for the annual Awards Banquet.

**Apparel/Team Spirit Wear:** It will be the responsibility of this committee to arrange for and coordinate the purchase of swimsuits and other swim apparel as chosen by the Team Captains and approved by the Head Coach.

**Fundraising:** It is the responsibility of this committee to plan and coordinate all fundraising activities. The chairperson will be responsible for submitting a Fundraising Intent form to the Jerome High School Athletic Department in advance.

**Nominating Committee:** The committee will consist of the Immediate Past President, who will serve as chairperson, and at least two other persons not running for office or re-election. If the Immediate Past President is not available, the President will appoint a chairperson.

## Article VIII – Amendments

Amendments to these by-laws may be made at any general membership meeting by a majority vote of those present.